



Abbey Gate College

Job Description & Person Specification	
Role	Casual Multi Sports Coach
Contract	Casual, term time only Typical Hours: Monday – Thursday 14.00 – 17.30 (14 hours per week)
Start Date	Required to start as soon as possible
Salary	Hourly rate: £14.50 (£203 per week, based on 14 hours per week)

Introduction from the Head:



Our wonderful Senior School and Sixth Form are enviably located in the historic Saighton Grange buildings, with stunning views across beautiful countryside towards the Welsh mountains and the Cheshire sandstone ridge; and our dedicated Infant and Junior School is just down the road in the charming and picturesque village of Aldford.

Our College is a unique, inspiring, and memorable place to learn and grow, where our caring and committed teaching and support staff will do all that they can to help our pupils to be the best that they can be.

We are a safe and friendly school community, where we look out for each other and where we work with each child's individual interests, passions, and strengths; while also encouraging them to try new things, take risks, and be creative.

Our Mission:

We are committed, within our safe and caring community, that each one of our pupils will become the best that they can be and have the self-belief to go forward into this changeable world with courage and with compassion.

Our Aims:

We pursue our whole College mission, guided by three defining and aspirational aims:



SELF

Each pupil cares for their mental and physical wellbeing; learns and achieves to their individual potential; and is content, comfortable and confident to be who they are in our diverse and inclusive College.



SERVICE

Each pupil makes a positive difference to the lives of others in our College, as well as in our local and in wider, global communities.



SUSTAINABILITY

Each pupil contributes towards preserving and protecting the planet we all inherit and share, and has the opportunity to be creative and innovative; to help further humanity's progress in the future.

Thank you for taking the time find out more about us. If you feel that you could bring the right balance of care, commitment, expertise, and enthusiasm to this role, we would welcome your application.



Craig Jenkinson, MA (Oxon), PGCE, MInstLM, MCCT

The Post:

Abbey Gate College is looking to appoint a suitably experienced and skilled Casual Multi Sports Coach to join our Physical Education Team. This post will be based at our Senior School in Saighton, which benefits from excellent sporting facilities, such as:

- a full size, floodlit all-weather pitch for hockey, tennis and football;
- one full size and two half size hockey pitches; and
- three seven-a-side football pitches.

Typical weekly hours for this role are Monday – Thursday, 14.00 – 17.30 (14 hours per week, term time only). Please note that hours may vary.

Job Description:

Working closely with our PE department, our Casual Multi Sports Coach will provide high-quality coaching for all pupils (11 – 18) in a range of sports, as directed by the Heads of PE. Our Coach will be positive, dedicated, and with the passion and determination to inspire the love of physical activity to all students.

Key Duties Include:

- Delivering and supporting PE lessons, sports activities and after-school clubs
- Ensuring high standards in fair play, good behaviour and hospitality are achieved by pupils.
- Working collaboratively with colleagues, carrying out their role effectively, and being confident to seek advice and support, as necessary.

Support for the College:

In addition to the day-to-day responsibilities of the role, you will also be expected to:

- Support the College's commitment to safeguarding children and promoting their welfare in accordance with the College's policies and procedures.
- Be aware of, and comply with, policies and procedures relating to health and safety, security, confidentiality, and data protection, reporting all concerns to the appropriate person.
- Contribute to the overall work and ethos of the department, as required.
- To contribute to the overall vision, mission, and aims of Abbey Gate College.
- Participate in training, meetings, and performance development activities, as required.
- Undertake any other duties as reasonably required.

Person Specification:

The successful candidate will possess the following:

- Relevant coaching qualifications, ideally in one sport.
- A thorough, up-to-date knowledge and understanding of sports teaching and coaching.
- A keen interest in sport and fitness, and a desire to share the health and wellbeing benefits of this with our students.
- The experience of, or ability to, coach students from age 11 to 18.
- A first aid qualification, or willingness to undertake relevant training.
- Previous experience in a similar role would be an advantage, but is not essential, as training will be provided.
- An awareness of overall departmental priorities and whole school aims.
- Excellent communication and interpersonal skills.
- Ability to deal with sensitive information with the utmost discretion and to maintain confidentiality at all times.
- An integral member of the department and College community as a whole.
- Ability to establish effective working relationships with all colleagues, working as part of a team.
- Ability and willingness to adapt to and embrace change.
- Willingness to learn new skills and promote new initiatives.
- Willingness to be flexible regarding the variety of tasks arising within the College environment, and to be flexible regarding working hours, within reason, in response to the needs of the College.
- Willingness to attend evening meetings and events as required (not a frequent requirement).
- Commitment to CPD and training opportunities.

Salary:

The hourly rate for this position is £14.50 (including holiday pay) per hour worked.

Some flexibility regarding hours worked would be advantageous and may lead to more hours being offered, if available.

Safeguarding & Child Protection:

Abbey Gate College is committed, as a priority, to safeguarding and promoting the welfare of children, and expects all staff and volunteers to share this commitment.

Applicants will, therefore, be subject to stringent vetting and induction processes, including an enhanced DBS disclosure. References for shortlisted candidates will be requested prior to interview; please inform your referees.

Whilst criminal convictions are not necessarily a bar to appointment, this safety consideration will be central to all decisions regarding the employment of staff, approval of volunteers, and standards of external contractors.

Equality, Diversity & Inclusion:

We are committed to equality of opportunity for all staff and to treating all staff with dignity and respect. Therefore, applications from individuals are encouraged, regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief, and marriage and civil partnerships.

Process for Applications:

- Closing date for applications: Thursday 12th February 2026 at 9.30am.

In order to apply for our Casual Multi Sports Coach vacancy, please complete our Abbey Gate College application form (available at <https://www.abbeygatecollege.co.uk/about-us/vacancies/>).

Please also include a covering letter, which should be addressed to our Head, Mr Craig Jenkinson, outlining your interest in, and suitability for, the role and the College.

Your completed application form and covering letter should be returned to Mrs Sue Moran, HR and Staff Wellbeing Manager, at: sue.moran@abbeygatecollege.co.uk by the above closing date.

Should you require any additional information or have any difficulties in completing / submitting your application, please also contact Sue Moran.

Please visit our website at www.abbeygatecollege.co.uk for more information about the College.